

WILSON CENTRE SENIORS' ADVISORY ASSOCIATION
AGM NOVEMBER 3, 2021 - 10:00 A.M.
MABBETT HALL — PORT COQUITLAM COMMUNITY CENTRE

MEMBERS PRESENT

A quorum was met as there were 38 members plus the following Board Members in attendance: Royce Shook, Gwendoline Turpin, Karen Dobson, Pat Dales, Juanita Franco, Joan Mullen, Linda Lou Bartlett, George Lukach, Teresa Foreman, and Ruth Wilson for a total of 49 members.

ABSENT

Lynn MacKenzie, Wendy Rachwalski, Sharon Martin

CITY STAFF PRESENT

Yvonne Comfort, Julie Deroff

CALL TO ORDER

Meeting called to order @ 10:06 a.m.

APPROVAL OF MINUTES

Motion to approve Minutes of the previous meeting by Karen. Seconded by Teresa. Carried.

MOTION TO ADOPT AGENDA

Motion to adopt agenda by Juanita. Seconded: Juanita. Carried.

REPORTS

STAFF REPORT

Yvonne Comfort reported that:

PCCC Grand Opening was a big success with a large turn out. Wilson Seniors stepped in to assist. Many programs started October 4.

Wilson Kitchen has a new part time leader, Cheryl Catton on Monday, Tuesday, and Thursday from 9:30 to 1:30. Kitchen was renamed Leila's Kitchen in honor of a long-time volunteer who passed. There will be an official gathering to honor Leila when her daughter is available.

Rob Loxterkamp and Melissa have begun recruiting Kitchen volunteers and will orientate and train them for their new positions

Staffing updates. A new Senior's Coordinator, Baljit Sastry, BA Psych and Kinesiology, has been hired and will start on the 22nd. She has 20 years experience in adult, youth, and senior recreation.

COVID precautions: The Public Health announcements concerning COVID precautions to be taken in public places are continuously monitored for changes. All changes are immediately implemented where applicable. So, we do have constant change at this time to meet the changing requirements as directed by the City and the Public Health.

In March 2020, when we closed our doors due to COVID, we had 1,145 active senior members; at the end of October 2021, we had 1,175 active senior members, with 10 new seniors joining each week, on average.

Yvonne also answered questions from members in the audience. Bingo was the biggest discussion as no money will be involved at Bingo now, until Wilson Centre has a gaming license, which could cost up to \$500. There was a lot of concern as there are so few people playing Bingo and the amount of money has been so small. It was explained that we must follow the rules laid down by the Government and the City.

There were several comments about how cold the rooms were that activities were using. Even though people would come in to adjust the air conditioner, they remained cold and still cold the next time they came. There was a concern about cold air coming down on people, being extra cold, but also to be avoided as an increased chance of COVID in the rushing air.

There was a request for “healthier food” to be served in the kitchen. As there was no manager in the kitchen, the food was being brought in as a donation and now we have a manager who is planning on serving healthy foods in the kitchen.

Another concern was the lack of print advertising in the form of the *Leisure Guide* which has been missing twice a year in the newspaper. All people, whether computer literate or not, will see the Guide in the newspaper. Otherwise, it is online and on YouTube. The online programs have been improved, as well.

Motion to accept Staff Report: Juanita. Seconded: Karen Dobson. Motion carried

PRESIDENT’S REPORT

Royce reported on bringing the Bylaws up to date related to our current actions and needs and what the officers actually do. These in turn are reflected our Policies and Procedures Handbook.

Motion made to accept the Bylaws as attached: Joan Mullen, seconded by Gwendolyn Turpin. Motion carried.

TREASURER’S REPORT

Karen Madill could not be present, so she sent in her report which will be put on the Wilson Senior’s Webpage.

Resolution #1.

Resolved that the Annual Financial Statements for the year ending June 30, 2021, as presented at the Annual General Meeting of the Wilson Centre Seniors' Advisory Association on November 3, 2021, be approved by the members.

Moved by Juanita Franco. Seconded by Ann Pratt. Motion carried.

Resolution #2.

Resolved that F. K. Chan & Company be appointed as the independent accountant for the fiscal year ending June 30, 2022, and that the members approve F. K. Chan & company to perform a Notice to Reader engagement for that fiscal Year.

The Wilson Centre Seniors' Advisory Association Port Coquitlam, British Columbia Consolidated Financial Statements (Unaudited) for The Year Ended June 30, 2021 will be posted to the Financial section of the website.

Motion to approve Treasurer’s Report by Theresa. Seconded by Juanita. Carried.

ANNUAL ELECTION OF OFFICERS

Executive

Royce Shook was elected by acclimation.

The positions for Vice President, Secretary and Treasurer remain unfilled.

Members at Large

2- Year Term

Joan Gould

Ann Pratt

Kathleen Nicholes

Jean Ridgewell

Linda Lou Bartlett

Karen Dobson

Ruth Wilson

1-Year Remaining on current term

George Lukach

Teresa Foreman

Pat Dales

Joan Mullen

All new 2-Year members were elected by acclimation.

* Nancy McCurrach a city counsellor was nominated but she is unable to serve as a Board member due to conflict-of-interest rules by the city. Nancy has been appointed by the Mayor as a Liaison between the City and the Society.

BUSINESS AND ACTION ITEMS TO PRIORITIZE FOR THE NEXT YEAR

Filling executive positions

Intergenerational programming ideas

Gaming Licence

Advertising our programs

ADJOURNMENT

Moved by Ann to adjourn the meeting 11:11 a.m. Seconded by Teresa. Carried.

NEXT MEETING

Regular Monthly Meeting November 9, 2021 @ 10:a.m. in the Wilson Lounge

Respectfully submitted: Linda Lou Bartlett

Attachments:

President's Welcome and Review

Report on City Updates

President's Welcome and Review
Wilson Seniors' AGM November 3, 2021

First, I would like to acknowledge that we are fortunate to be able to gather, share, learn and play on the traditional lands and unceded territories of the Coast Salish, the Katzie, the Kwikwetlem, and the Stó:lō Nations.

Second, welcome to Councillor Nancy McCurrach, who is the City Representative for the Wilson Seniors' Advisory Board; Staff, Yvonne, Comfort, Julie Deroff, and other guests, members, and Board members.

I would like to take this time to have a moment of remembrance and silence for members who have passed since the last AGM.

Thank you, there is some housekeeping that needs to be taken care of at this time:

1. Everyone should be wearing masks when moving about the facility. When you are seated it is up to you if you want to wear it or remove it.
2. If you are asking questions, please stand and pose your question and please state your name.

I want to also acknowledge the following Board members have terms that are ending this year and who indicated they want to return to the Board, Karen Dobson, Juanita Franco, Ruth Wilson, and Linda Lou Bartlett. If they are elected, I am looking forward to continuing to work with these members who have never failed to give me their guidance, and advice. Their knowledge and understanding of our role, has made my job much easier,

My thanks to those members of the Board who are staying on to the end of their second term: Pat Dales, Teresa Foreman, George Lukach, Joan Mullen. Their input is valued and needed.

I want to acknowledge the following Board members who have terms that are ending this year and who have said they are not returning to the Board, Gwendoline Turpin, Sharon Martin, Lynn McKenzie, Wendy Rachwalski, and Karen Madill. I would like to thank all of them for their hard work, advice, attention to detail, and dedication to the seniors in Port Coquitlam.

Later, in this meeting, we will be having elections for the Board, and we have room for nine new members, including President, Vice-President, Secretary, and Treasurer along with 5 Directors so please consider running.

My hope is that the worst of COVID is over. Two years ago, we moved into this building and 19 months ago we had started to settle in and were moving forward to finding our way in this new facility and then COVID restrictions hit, and we struggled over the past 19 months, not only with transitioning to a new facility, but new rules that changed, it seemed, every two months. With any transition, there are and will be bumps in the road, but with goodwill, patience and understanding my hope is that we will soon be back to where we were when COVID changed our world. Our old facility was a home away from home for some, and I hope that soon, we will begin to see the new building as that.

As we moved through these past 19 months, I have found that the city staff have been open minded and supportive as we all struggled with this big question:

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“What do we do next; how do we do it as the rules appear to change every other week?”

I would like to say a special thanks to Yvonne Comfort, Julie Deroff, Melissa Wilson, and Melissa Whitfield for their work on our behalf. They have worked hard to fill in the gap left by Chris Eastman, who worked extremely hard behind the scenes for us. Chris left to move on to a new opportunity. Later, in the meeting you will have the opportunity to hear an update from Yvonne about how we plan to move forward.

I would also like to thank Rob Loxterkamp for his work with the Board on the Phone Buddies program. In addition, a big thank you to the following groups and organizations that have supported us with financial help this last year: Port Coquitlam Foundation, The City of Port Coquitlam, Harken Towing, Mayfair Terrace Council, and The Rotary Club of Port Coquitlam.

Looking back at 2021, most of our meetings were ZOOM meetings but we have had two in person meetings in our new building. Here are some highlights of our year which could not have been done without the support of our community.

We, along with the city hosted some social events in the Wilson Lounge for members in Sept and in Oct and we hope to do more as we move through the Fall and Winter. Members of your Board were helping out in the grand opening of the Centre.

The city also held a flu clinic here last month, with support from Wilson Pharmacy. Just a reminder if you have not yet received your Flu shot contact your doctor or make an appointment at Wilson Pharmacy who are another community supporter of the Wilson Board.

In December, the Board provided support through the Helping Hands program to seniors in need.

In late June we received funding for the Farmers Market Coupon Program from the Poco Foundation. Chris Eastman worked behind the scenes with the Farmers Market to set up the program, to find people who qualified for the program and to plan for the distribution of the coupons.

Thanks to Gwendoline who has worked hard to keep our Webpage up to date. For those who don't know, our webpage is at <https://wilsonseniors.ca/>. The Webpage is where we keep all the information our members need. So, this is where you find our minutes our Constitution and By-laws, who the Board is, and how to get in touch with us.

Gwendoline also worked hard to create our Facebook page. If you are not a member of our Facebook page you can join by going to Facebook and searching for Wilson Seniors. This is a closed group, so you must ask to be a member.

The Phone Buddies program is a program that reaches out to our members who are 70 years plus, to find out how they are doing but at this time, because of staffing, this program is on hold.

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Last October we applied for a New Horizons grant to continue the Farmers Market Coupon Program, to expand our Helping Hands at Christmas program, and to expand our Phone Buddies program to reach out to all our members. We did not get this funding but were able with the help of our community members named earlier to support these programs.

This Spring we made changes in our By-laws to align them with what we are doing and to make it easier to change the responsibilities and duties of the Board. We hope that you will approve the motion when it comes up.

One challenge that the Board will be looking at as we move forward, is the issue of gambling and prizes for some of our activities. There appears to some gaming occurring in a few of our activities but since we do not have a gaming license that could be a problem for us and for the city.

At one point, I understand that we did hold a gaming license, but we let it lapse. The Board will have to examine if we want to apply for a gaming license, what it will cost us, and what activities will look like if we move forward if we get a gaming license, and finally what are the consequences if we do not get one.

Another interesting challenge is how do we interact with the other groups that now use the building. One idea is to establish some Intergenerational programming as we move forward so any ideas on this would be welcome.

Although it has been a difficult year, your Board has risen to the challenge, and we look forward to continuing to work hard on your behalf in 2022. On behalf of the Board, I would like to thank you for your support and now that we are open, we can continue to explore new ways to use our centre knowing that we are not the only ones in the building.

Report City Updates Nov 3, 2021, Wilson Seniors' Advisory Board AGM

PCCC Opening: We had a very successful grand opening event on October 2nd and re-launched a number of the core Wilson Senior's programs the week of October 4th. It has been very exciting to see so many seniors back and participating in programs.

So far, we are offering Cards, Bingo, Carpet Bowling, Line dancing, Sewing programs, Choir, and Fitness. If you are interested in knowing more about programs, please talk with senior's staff or stop by the front desk for schedule information.

Wilson Kitchen: As many of you are aware, Sam is still on leave from her position as the Food Service Worker for the kitchen program. We have recently awarded Cheryl Catton a time stated position to support the food service program and gradually re-open the kitchen. The current hours are Monday, Tuesday, and Thursday from 9:30am-1:30pm. As we bring on more staff, we will increase the kitchen hours over the next few weeks.

Rob Loxtercamp and Melissa Wilson have started the process of reaching out to our kitchen volunteers and will be working to re-orient volunteers to the kitchen over the next few weeks and months. We are excited to have this very valuable program starting up again.

Staffing Updates: The City is continuing to recruit new staff in a variety of function areas within Recreation. I am happy to report, we have an accepted offer for the Seniors and Adults Coordinator position and a new person will be joining our team as of Nov 22, 2021.

Baljit Sastry joins our team with 20 years of experience in the recreation industry. She holds a Bachelor of Arts in Psychology and Kinesiology as well as the Health and Fitness certificate from Simon Fraser University. She is also a registered Group Fitness and Weight Training leader. And trainer for new leaders. Throughout her career with the City of Surrey, she has overseen portfolios including fitness, adult, seniors, youth, business operations and sports leagues in addition to being an integral team member of setting up two brand new facilities. As a resident of Port Coquitlam, she is very excited to be serving the community where she is currently raising her young family. We are still recruiting for casual recreation leaders but are very excited to be back up to full staff team very soon and will be phasing in more programming as this team is established.

COVID PHO's: The City will continue to monitor all advice from public health and the province and continues to implement all guidelines with respect to COVID-19. This situation has been consistently evolving and we appreciate your patience as we implement new processes as required. If you have any questions about the current requirements, please visit the city website or speak with program staff.

Thank you all for your continued involvement with the City of Port Coquitlam. We are very excited to have so many seniors back with us. When we had to close our doors in March 2020, we had 1145 Active Wilson Senior members and as of the end of October 2021 we now have 1175 Active members. We are seeing an average of 10 new people join per week.