

**WILSON CENTRE SENIORS' ADVISORY ASSOCIATION  
MONTHLY MEETING SEPTEMBER 15, 2021  
WILSON LOUNGE**

**MEMBERS PRESENT**

Royce Shook, Gwendoline Turpin, Karen Madill, Pat Dales, Juanita Franco, Joan Mullen, Linda Lou Bartlett, George Lukach, Ruth Wilson

**REGRETS**

Karen Dobson

**ABSENT**

Teresa Foreman, Lynn MacKenzie, Wendy Rachwalski, Sharon Martin

**CITY STAFF PRESENT**

Yvonne Comfort, Julie Deroff, Sandra Battles

**CALL TO ORDER**

Meeting called to order @ 2:08 p.m.

1. Motion s to approve Minutes of the previous meeting by Gwendoline. Seconded by Juanita.
2. Motion to adopt agenda by Gwendoline moved. Seconded: Juanita.
3. Action items: AGM - Date for AGM set for November 3, 2021, at 10:00 a.m., in the Wilson Centre Lounge was moved by Gwendoline and seconded by Juanita. Pat and Juanita were nominated as continuing Board members. And a slate of officers will be sent out before the next meeting.
4. Changes to the By-Laws in keeping with present day Policies and Procedures were discussed and approved.
5. Policy and Procedures Manual. Moved to adopt by Gwendoline Seconded by Juanita. These will be presented at the AGM for final approval
6. Farmers' Market Coupons. Royce will ask the Elks Club (who donated \$5,000 for Wilson Seniors') permission to pass the funds to the Helping Hands Program in December.
7. Phone Buddies programs is on hold, waiting for the new Manager to be hired.

**REPORTS**

**STAFF REPORT**

Yvonne: Vaccine passport may be needed for some group activities. Vaccinations will not be required in the pool except for classes.

We have new full time staff members: Julie Deroff, RPA and Melissa Wilson.

The Grand Opening of the Port Coquitlam Community Centre will be October 2, 2021.

The pool opens September 20.

The Wilson Centre memberships open today (September 15, 2021).

Members who have passed: Donna Bird, Bill Miller, Gwendolyn Ranger.

Motion to accept Staff Report: Gwendoline Seconded: Juanita Motion carried

## **PRESIDENT'S REPORT – ROYCE SHOOK**

Royce: By-laws updated to reflect present day Policy and Procedure activities. Section 13 says that all members may view all documents related to the organization. It was determined that only minutes and financial reports would be available, so as to protect private personnel issues.

The handbook has been reviewed. Moved to accept Pat. Seconded Gwendoline.

Royce questioned whether to apply for a grant from New Horizons to increase attendance in the Wilson Centre.

Royce is the representative for Wilson Centre at the Transit Police meetings and is asking for questions to take to the meeting concerning transit security. He will post online for questions from the membership.

We are not required to have an external audit, however at the AGM, 2020, we agreed to hire F;K; Chang & Company to do an audit in 2021. We will need to have a motion at this year's AGM to do away with audits in the future.

## **VICE-PRESIDENT REPORT – GWENDOLINE TURPIN**

Gwendoline requested that all name tags held by members not returning to the board be returned so that they can be distributed to the new members elected at the AGM.

The web site is not getting much attention and is being used primarily as a storage unit for records. It costs us about \$200.00 per year.

Gwendoline will not be returning to her position so someone else will have to take on the responsibility.

## **COMMITTEE REPORTS**

**History of Association Report:** George Lukach wanted to return the funds he held for creating an historical accounting of various parts of Wilson Centre, as he feels he lacks the skill to do any more. Lively discussion began. It was decided that the funds could be used to get some consultation for making the book and enhancing several sections in ways he had not considered.

## **NEW BUSINESS**

New Business and Action items for discussion at the next meeting:

- Rotary; question about using \$3,000.00 from the Rotary. Pat suggested putting it to the back.
- There was discussion as to whether to have a qualified accountant work with us.
- September 27 to October 1 is Older Persons' Week.
- Discussed having a manual bulletin board for handwritten notices, messages and cards. The electronic one is not working for us and is too slow.
- We have a need for a filing cabinet for all the records we have on file. We have minutes from 1993.

## **ADJOURNMENT**

The meeting adjourned at 2:30 p.m.

## **NEXT MEETING**

October 13, 2021 @ 10:a.m. in the Wilson Lounge

Respectfully submitted: Linda Lou Bartlett