

**WILSON CENTRE SENIORS' ADVISORY ASSOCIATION
ANNUAL GENERAL MEETING
NOVEMBER 4, 2020**

(The meeting taking place in the Wilson Lounge with social distancing and preregistration due to Covid 19 and all other safety measures in place.)

Quorum established. (23 members in attendance. Two staff.)

WELCOME

President Royce Shook opened the meeting at 10:06 a.m. with a welcome to the guests, members, Board members and staff present. A moment of silence and remembrance was called for the members who have passed since the last AGM.

APPROVAL OF PRIOR MINUTES

A motion to waive the reading of the minutes of the 2019 AGM was moved by Ian Follis, seconded by Karen Dobson. Carried.

TREASURER'S REPORT

Resolution #1.

Resolved that the Annual Financial Statements for the year ending June 30, 2020 as presented at the Annual General Meeting of the Wilson Centre Seniors' Advisory Association on November 4, 2020 be approved by the members.
Moved by Ian Follis, seconded by Jerine Jago. Motion carried.

Resolution #2.

Resolved that F. K. Chan & Company be appointed as the independent accountant for the fiscal year ending June 30, 2021 and that the members approve F. K. Chan & Company to perform a Notice to Reader engagement for that fiscal year,
Moved by Ian Follis, seconded by Gwendoline Turpin. Carried.

Resolution #3.

The Wilson Centre Seniors' Advisory Association Port Coquitlam, British Columbia Consolidated Financial Statements (Unaudited) for the Year Ended June 30, 2020 be posted to the **Financial Statements** section of the web site. (Click for link: <https://wilsonseniors.ca/financial-statements-2020/>).
Moved by Ian Follis, Seconded by Gwendoline Turpin. Carried.

CITY UPDATE

Yvonne Comfort, Area Manager, Recreation for the City of Port Coquitlam, welcomed the Wilson Centre Seniors' Centre members attending the AGM. She stressed the need for safety during the Covid 19 Pandemic. The City is bringing back programmes for all ages slowly and in a safe and healthy manner.

STAFF REPORT

Staff report-Chris Eastman. (Within the minutes.)

ELECTION OF OFFICERS.

Treasurer-Karen Madill nominated by Ian Follis for the position of Treasurer. Karen accepted the nomination for the two-year term. Elected by acclamation.

Secretary-this position remains open

Board of Directors-seven positions available – four filled.

1. Teresa Foreman accepted another two year term
2. Ruth Wilson accepted another two year term.
3. George Lukach accepted a two year term.
4. Pat Dales accepted a two year term.

Thank you to all who attended. Thank you to the Board members stepping down and best wishes to the Board members serving another two-year term and welcome to the two new Board members.

Motion to adjourn the meeting at 10:50 a.m. made by Ian Follis. Seconded by Gwendoline Turpin. Carried.

PRESIDENT'S WELCOME AND A REVIEW OF 2020
WILSON SENIORS AGM NOVEMBER 4, 2020

First, I would like to acknowledge that we are fortunate to be able to gather, share, learn and play on the traditional lands and unceded territories of the Coast Salish, the Katzie, the Kwikwetlem, and the Stó:lō Nations.

Second, Welcome to the meeting and there is some housekeeping that needs to be taken care of at this time:

1. Bathrooms. When you came in, we recommended that you use the bathroom prior to entering the Lounge. If you need to go during the meeting, you should exit out of the west door towards the pool. Bathrooms are on the right. You would have to re-enter the Lounge through the Games Room, the same way you did at the beginning.
2. Everyone should be wearing masks when moving about the facility. When you are seated it is up to you if you want to wear it or remove it.
3. If you are asking questions, please stand and pose the questions from your location. We will repeat the question using the mike to ensure that everyone hears the question prior to answering.
4. We would ask that you stay in your seats and that the seats not move to conform with COVID rules.
5. At the end of the meeting we ask that you keep socially distanced while in the building.

I would like to thank the entire Board for their hard work and for their patience with me as I learned about this organization and the wonderful work it has done over the years. Later, in this meeting, we will be having elections for the Board, and we have room for seven new members, including a Secretary, so please consider running.

I want to acknowledge the following Board members who have terms that are ending this year and who have said they are not returning to the Board: Ian Follis, Doug Taylor, and Roland Mitchell. I would like to thank all three of them for their hard work, advice, attention to detail, and dedication to the seniors in Port Coquitlam. I will miss their input and experience.

I want to also acknowledge the following Board members have terms that are ending this year and who indicated they want to return to the Board: Teresa Foreman, Jerine Jago, Ann Pratt, and Ruth Wilson. I am looking forward to continuing to work with these Board members who have never failed to give me their guidance, and advice. Their knowledge and understanding made my job much easier.

As we moved through this year, I have found that the City staff have been open minded and supportive as we all struggled with "What do we do next and how do we do it?" Later, in the meeting you will have the opportunity to hear what is happening from City staff.

I would like to thank Chris Eastman, who has worked extremely hard behind the scenes to help the Board negotiate the new reality we faced. I would also like to thank Carmel LePine who, although no longer working with us, provided us with unwavering support and brilliant

and creative ideas for our social gatherings. I would like to thank Rob Loxterkamp for his work with Chris and the Board on the **Phone Buddies** program. In addition, Yvonne Comfort, and Lori Bowie have provided support, advice, and encouragement, as we moved through this difficult year. They have listened to our advice and have acted on what advice they could and been clear as to why they could not act on our advice as given.

This has been a particularly challenging year and looking back at 2020, your Board did a great deal and rose to the challenge. I think I attended 4 in-person meetings before we were forced to lock down in April, and we had to change the way we did business. Here are some of the things your Board did this year on behalf of members.

From November until March, we, along with the City hosted 6 social events in the Wilson Lounge. These were all very well attended. In December, the Board participated in the Christmas Tree celebration at the Center to help raise money for those in need at Christmas.

In December, the Board provided support through the Helping Hands program and a donation to SHARE Family Services for seniors in the community who needed some help. The Board with the financial assistance of Harken Towing hosted two successful Seniors' Luncheons at the Wilson Lounge.

In February the Board met with representatives from SHARE Family Services, The City Recreation Department, The Library, and the Tri-cities Seniors Planning Network to see how we could work together to improve opportunities for our members through volunteer, social, or recreational opportunities.

In March, the Board approved a committee to document the history of the organization and all the contributions that have been made to the community since the association was founded in 1990.

In April we moved to our first ZOOM meeting and started to examine protocols and ideas as to how we could advise the City about re-opening and what the new normal could look like.

In May the Board applied for a grant to do three things:

1. provide food security for low-income seniors in Port Coquitlam, by providing coupons for the Farmers Market
2. provide support for our choir and band, and
3. to publish the history of our organization.

To make sure we received some funding we applied for a second grant to provide food security through the Farmers Market coupon program.

In early June we learned that we received funds for only two of the projects we had applied for in May, the Farmers Market Coupon program, and the History of the association.

In late June we received funding from the second grant we applied for, which was for the Farmers Market Coupon Program. Chris Eastman worked behind the scenes with the

Farmers Market to set up the program, to find people who qualified for the program and to plan for the distribution of the coupons.

Thanks to Gwendoline Turpin who started to revitalize our Webpage in, I think June. It was a big job, and she finished in late September 2019. For those who don't know, our webpage is at <https://wilsonseniors.ca/>. The Webpage is where we keep all the information our members need. So, this is where you find our minutes our Constitution and By-laws, who the Board is, and how to get in touch with us.

Gwendoline also worked hard to create our Facebook page, which became live in September. If you are not a member our Facebook page you can join by going to Facebook and searching for Wilson Seniors. This is a closed group, so you must ask to be a member.

In September working with the Rob, and Chris, we started the Phone Buddies program. This program reaches out to our members who are 70 years plus, to find out how they are doing, if they have a social circle, and what they would like to see reopen first. We are looking for volunteers to expand this program, let me know if interested

In October we applied for a New Horizons grant to continue the Farmers Market Coupon Program, to expand our Helping Hands at Christmas program, and to expand our Phone Buddies program to reach out to all our members. We will know if we get this grant sometimes in late November or December.

Although it has been a difficult year, your Board has risen to the challenge and we look forward to continuing to work hard on your behalf in 2021. On behalf of the Board I would like to thank you for your support.

This City report will include the discussion and Q & A from the verbal AGM report provided by Yvonne Comfort. Additional updated information has been added.

Where are the Terry Fox and Marion Bernie Memorials? Marion Bernie's memorial bench is in the Public Works Yard. Mike Por, the Parks Superintendent, has confirmed he does still have the bench/plaque, and once the PCCC courtyard construction is complete, the bench will be reinstalled. The City has the Terry Fox memorial pieces and there is a team working through the installation aspects of this.

At the new facility is there a convenient and safe HandyDart drop off? The HandyDart drop off location is still to be confirmed, but it is part of the plan for the front entrance at Mary Hill and Wilson Ave. The request for benches will be reviewed, and there is potential to place seating at the main entrance between the two sliding doors. This area will allow respite from the weather and temperatures, while still allowing passengers to view the arrival of their bus in a safe environment.

When can we open the Advisory Board showcase items? Showcase items are still awaiting electrical plug installation but are now put together and are in the entrance area of the Wilson Lounge. Once we re-open the cases can be used for display and sale purposes.

Is Yoga returning to the PCCC? If there is enough interest in the development of a yoga program, there are options to look at the development of a course at the PCCC. At this time, Provincial Health Orders are being adapted with regularity, so aspects of community safety, the COVID regulations, and community interest will need to align. UPDATE: The latest PHO guidelines have put majority of programming on hold. Seniors programs will be frozen until the order is lifted. Woodcarving was to open on Nov 9th but was cancelled to ensure the safety of participants, the contractor, and staff and to align with new health orders.

What other programs are being considered to offer to seniors? A proposal was in its final stages of review when the latest PHO guidelines were released. Sewing, quilting, and painting were all being reviewed for delivery options and were to take place at the Michael Wright Art Gallery. The review and introduction of these programs are currently on-hold.

If we can have an in-person AGM, why not coffee and food service? There was a lot of work that went into the development of an in-person AGM to ensure that all safety guidelines were followed. The meeting was very different to the opening of the Wilson Lounge to allow for coffee, tea and food service. Each municipality governs their programs based on their willingness of associated risks, and at this time we are putting the safety of our vulnerable senior demographic first. Chris Eastman has started the Senior Services Collective and has a good idea of what each municipality is doing with their food programs.

Are there discounts available for seniors to participate in fitness and other programs? With our phased opening the fees are based on the price of a single admission. The City decided to allow individuals who request it to reactivate the monthly, or annual One City pass if someone will be using the facility more regularly. Seniors who still have the 10 and 20 visit passes who want to use them can call customer service and redeem them for use.

Can the Band obtain a space for playing? At this time, choir, karaoke, and band activities are not going to start due to the requirements in the PHO. The City will continue to monitor for updates and will let you know when we are able to look at bring the music programs back.