

**THE WILSON SENIORS' ADVISORY ASSOCIATION BOARD**

**MONTHLY MEETING, JANUARY 8, 2020**

**1030 IN THE PCCC BOARD ROOM**

**Members Present**

Karen Dobson, Teresa Foreman, Juanita Franco, Sharon Martin, Jerine Jago, Roland Mitchell, Ann Pratt, Ruth Wilson, Douglas Taylor, Ian Follis, Gwendoline Turpin.

**Staff Present**

Chris Eastman.

**Call to Order**

Meeting called to order at 1030 by vice president, Gwendoline Turpin. (President, Royce Shook is on holiday in Australia.)

**Approval of Prior Minutes**

Minutes of the December 11, 2019 meeting were moved approved as read by Ian Follis. Seconded by Sharon Martin. Carried.

**Approval of Agenda**

Agenda for the January 8, 2020 meeting moved approved by Ian Follis, seconded by Doug Taylor. Carried.

**Staff Report**

Presented by Chris Eastman. Within the minutes.

Motion to approve the staff report by Ian Follis. Seconded by Roland Mitchell. Carried

**Correspondence**

Thank you note to the Board from Joan Gould.

Thank you letter from Gina Hortelano, Supervisor, Community Programs for the \$200 donation from the Board to the Seniors' Cafe Program of the Food Bank.

Letters written by Roland sent to Harken Towing and Tidal Towing to thank them for their monetary support for Christmas Luncheon.

Correspondence filed.

**Treasurer's Report**

Budget vs actual to November 30, 2019 moved approved by Roland Mitchell, seconded by Doug Taylor. Carried. Budget vs. Actual Year to Date ending December 31, 2019 and budget vs actual for December 31, 2019 presented for Board perusal.

**Business Arising**

The Board Christmas tree was packed up by Doug Taylor, Sharon Martin, Bill and Ann for safekeeping until next December.

Christmas Lunch at Samz went well. Food was good. Nice to see Joan Gould and Laion Lee joining with us. Presentations of gift certificates were made by President Royce Shook, to Laion and Joan for many hours of work on behalf of the Board.

### **New Business**

Seniors' Christmas lunch had two seatings. Very well attended. The Wilson Kitchen was decorated in Holiday style. Excellent food. Thank you to the staff and volunteers who made the food, served the food, cleaned up. It was a very nice afternoon and it wouldn't have been a success without all the quality help. Craft sales did well, over \$100. 50/50 x 2 also did really well. Thank you to Ruth, Katy, Gwendoline, Sharon, Juanita, Ann, Teresa and Karen for helping.

There are 105 registered new members. Juanita Franco will call these people and welcome them to the facility and will inform them of the activities at the PCCC but will not send out letters. The facility is not large enough at this point in time to assure everyone of a place at the Seniors' Social Celebration, which the letter promises to do. Chris Eastman will ask the staff at the registration desk to remind the new members to register early if they want to attend a social event. This was agreed to by the Board.

### **Motion to Adjourn**

Motion to adjourn Meeting at 1155 by Ian Follis, seconded by Karen Dobson. Carried.

### **Next Meeting**

Next meeting February 12, 2020 at 1030 in the Board Room at the PCCC.

ALP

### **Attachment**

Staff Report

Presented by Chris Eastman, Time-stated Recreation Program Coordinator – Adult & Food Services

**City Updates**

1. The transition of fitness programs has been completed. Chris Eastman will still be signing off on cheques for contractors, but all aspects of the fitness programs are now with the Fitness area.
2. There has been no update on the relocation or changes to HandyDART location. All queries or questions can be put through me to Yvonne or Lori.
3. We are working with the Library to offer a seniors' tax support service in March and April. The library will offer two small rooms and the City will be sourcing the use of two laptops so tax filing can be completed in real time. This service will be reserved for Wilson Members only.
4. Our homeless population is utilizing the facility for a variety of purposes including staying warm and dry, a place to shower, as well as a place to connect for a variety of purposes. Staff are aware of this situation and are doing their best to connect with these people in order to build a relationship which should reduce issues in the facility. If there is ever something you see that you are not comfortable with, please let a staff member know ASAP. Banning letters have been initiated for some homeless patrons in the interest of staff and patron safety.
5. Heating: Various areas within the PCCC have been worked on in order to level out the temperatures to ensure patrons are comfortable. This process requires a series of steps to make the request happen, so if there are issues, please inform a staff member.
6. City purchases are underway for: additional tables, card tables, an electric piano, storage racks, PA system and music in various rooms, advisory cabinets, room dividers, additional coat racks for the Multi-Purpose.
7. Kitchen volunteers: Three new kitchen volunteers started in the last month and were extremely helpful with the events and socials, as well as the lunches. NOTE: Jack Bos has been readmitted to the hospital.
8. There is an organization that is interested in providing financial guidance for seniors or family care givers to deal with financial savings during diagnosed illness. Looking at options and if there is interest in the community for such information.
9. Chris Eastman will be on vacation January 29-Feb 12. Carmel will be providing the February report.
10. With the recent changeover of the fitness programs, the Seniors team is meeting with Yvonne Comfort to discuss and develop ideas for new services and programming that we will be delivering to the 50+ demographic. Please share any thoughts or ideas with the team.

**Special Events and Programs**

- 1.) Senior's Social: The Seniors Social saw an all-time high of 80 people in attendance. Feedback was positive.
- 2.) The Senior's Christmas Luncheon was supported by a great volunteer team, and the two seatings went very well. It was the highest attended Christmas Luncheon to date.
- 3.) Julie Derooff is following up with the TransLink 160 program which will have stops along the bus route. This may include a group transit out trip and walk around Lafarge Lake, Café Divano, and the Evergreen Cultural Centre.

**Wilson Centre Statistic Comparison | September 2019 & 2020**

**Summary:** Due to the facility move and programs being shifted to different portfolios, the registration revenue has decreased. This trend will continue as we work towards developing new Services revenue streams to engage our 50+ members in a variety of service focused activities. Wilson Memberships have surpassed last year's number for the first time.

NUMBER OF PARTICIPANTS											
<a href="W:\Rec Complex\Department\REPORTS AND STATISTICS 0212\01 General\Wilson Centre\Drop-in">W:\Rec Complex\Department\REPORTS AND STATISTICS 0212\01 General\Wilson Centre\Drop-in</a>											
Jan 2018	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
											1077
Jan 2019	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
											1015

**2. Wilson Centre | Membership Sales by Package** (Remove summary/Add Custom Questions)

CHANGE			
MEMBERSHIP REPORT	ORIGINAL MEMBERS	NEW MEMBERSHIP SALES	REVENUE
December 2019	1071	59	\$1106.25
December 2018	1069	48	\$900.00

**3. Wilson Centre | Registered Programs- Revenue - Fall 2018 & 2019 (September)**

	RC PROGRAMS WC- ARTS 30.4470.RC-6100.36	RC PROGRAMS WC- GENERAL INTEREST 30.4470.RC-6100.42	RC PROGRAMS WC- HEALTH 30.4470.RC-6100.43	RC PROGRAMS WC- SPORTS 30.4470.RC-6100.32
December 2019	\$ 11,085.37	\$ 8,167.11	\$ 3,044.14	\$ 416.88
December 2018	\$ 6,231.57	\$ 12,574.77	\$ 10,991.68	\$ 4,826.31
<b>CHANGE</b>	\$ 4,853.80	\$ (4,407.66)	\$ (7,947.54)	\$ (4,409.43)
<b>% CHANGE</b>	78%	-35%	-72%	-91%
<b>TOTAL</b>				
December 2019	\$ 22,713.50			
December 2018	\$ 34,624.33			
<b>CHANGE</b>	\$ (11,910.83)			
<b>% CHANGE</b>	-34%			

Dec 2019	1015	
Dec 2018	1077	
<b>CHANGE</b>	<b>-62</b>	