

**THE WILSON CENTRE SENIORS' ADVISORY BOARD  
MONTHLY MEETING  
OCTOBER 9, 2019  
THE COMMUNITY ROOM, THE GATHERING PLACE  
10:30 A.M.**

**Quorum**        8

**Members Present:**

Joan Gould, Roland Mitchell, Jerine Jago, Juanita Franco, Karen Dobson, Ian Follis, Ann Pratt, Teresa Foreman, Ruth Wilson

**Staff:**

Chris Eastman

**Call to Order:**

The meeting was called to order by Acting President, Joan Gould at 10:32 a.m.

**Approval of Agenda:**

Motion to approve agenda for the meeting made by Juanita Franco. Seconded by Roland Mitchell. Motion Carried.

**Approval of Prior Minutes:**

Motion to approve the minutes of the September 11<sup>th</sup> meeting made by Juanita Franco. Seconded by Karen Dobson. Motion Carried.

**Staff Report:**

Staff report presented by Chris Eastman. (Within minutes.)

**Correspondence:**

Nil

**Treasurer's Report:**

Roland Mitchell motioned to: "Approve the Financial Report up to August 31, 2019." Seconded by Jerine Jago. Motion Carried.

For the AGM, Roland Mitchell moved:

1. Resolved that the draft consolidated financial statements for the year ending June 30, 2019 for the Wilson Centre Seniors' Advisory Association, as presented, be approved by the Board and the Board recommends approval of the same by the members at the Annual General Meeting on October 16, 2019. Seconded by Juanita Franco. Motion Carried.
2. Resolved that F.K. Chan & Company be appointed as the external accountants to perform a Notice to Reader engagement of the Wilson Centre Seniors' Advisory Association consolidated financial statements for the year ending June 30, 2020 and the Board recommends approval of the same by the members at the Annual General Meeting on October 16, 2019. Seconded by Ian Follis. Motion Carried.

## **Business Arising:**

The Board as a whole decided it has no interest in pursuing “Information on a volunteer driving program” at this time.

Proposed dates for the Seniors’ Social Celebrations have been approved by the staff.

Farmers’ Market

- 10 PCCC memberships have all been handed out. Five have been activated. The other five have until December 19, 2019 to activate them.
- I have sent a query to the Farmers’ Market as to the use/non-use of the coupons.

Craft cases have been looked into by Carmel LePine, Teresa Foreman and Ann Pratt. Carmel is now seeking where the types of cases can be found and if there are needed alterations for our purposes. Chris Eastman will follow up.

AGM October 16, 2019

- President and Vice President will be needed.
- Juanita Franco, Teresa Foreman and Lunn McKenzie will run again.
- A table will be set up in the Wilson Lounge with AGM literature and information.
- Ann Pratt will introduce the speaker, Mike Forrest.
- Karen Dobson, Ian Follis and Jerine Jago will man the check-in table with the WEC membership.
- The AGM will probably be moved to the Wilson Lounge from the Boardroom.

Boomer and Beyond Health Fair wasn’t as well attended as hoped on September 21, 2019.

## **New Business:**

Stakeholders’ report within the minutes.

Remembrance Day: motion by Juanita Franco “For the Board to purchase a wreath from the Legion.” Seconded by Teresa Foreman. Motion carried. Teresa Foreman will lay the Board wreath.

The Remembrance Day service will most likely be held in the Riverside High School gymnasium.

## **Around the Table:**

Roland suggested we look into the frequency of the Board meetings.

Jerine Jago said some Monday card players were unhappy with their treatment due to timing conflicts. Chris Eastman will look into another area to hold Monday cards.

Juanita Franco Communications Report within the minutes.

A reminder to all members of the Board, not returning to the Board, to return your “*Policy and Procedure Manual*” and Board pins.

**Next Meeting:**

Next meeting is the AGM October 16, 2019 in the Wilson Lounge.

The next regular Board meeting will be November 13, 2019 at 10:30 in the Boardroom, PCCC.

**Adjournment:**

The meeting adjourned at 12:05 p.m.

**Attachments:**

Staff Report  
Seniors' Social Celebrations Schedule  
Stakeholders' Report

**1. Wilson Centre | Drop-In Programs**

MONTH	NUMBER OF PARTICIPANTS	
September 2019	1193	
September 2018	1482	
<b>CHANGE</b>		<b>-20%</b>

**\*NOTE: Transition to new building. Only 3 weeks of drop in were recorded**

**2. Wilson Centre | Registered Programs**

MONTH	ENROLLMENT-RESIDENT	ENROLLMENT-NON-RESIDENT	DROP-INS	TOTAL NUMBER OF PARTICIPANTS
September 2019	157	87	0	244
September 2018	384	139	0	523
<b>CHANGE</b>				<b>-53%</b>

**3. Wilson Centre | Membership Sales**

MONTH	JOINS	MEMBERSHIPS(\$)-NEW	MEMBERSHIP-RENEWAL	MEMBERSHIP(\$)-RENEWAL
September 2019	94	\$ 1,762.50	63	\$ 1,181.25
September 2018	72	\$ 1,340.63	11	\$ 206.25
<b>Sept 1-Oct 23 there have been 213 new Wilson Centre memberships</b>				
<b>% CHANGE</b>	8% membership increase from Sept 2018. This include the 75 expired passes			
MEMBERSHIP RETENTION REPORT	ORIGINAL MEMBERS	RETAINED MEMBERS	RETENTION	MEMBERSHIP(\$)-TOTAL
September 2019	Sept 1 = 864	Sept 30 = 808	93.52%	Sept 1 = \$16,200 Sept 30 = \$15,150
September 2018	Sept 1 = 884	Sept 30 = 837	94.68%	Sept 1 = \$16,575 Sept 30 = \$15,693.75
<b>CHANGE</b>	From Sept 1 = -20 members	From Sept 30 = -29 members		<b>Sept 1 = -\$375.00</b> <b>Sept 30 = -\$543.75</b>

**4. Wilson Centre | Registered Programs- Revenue - Fall 2018 & 2019 (September)**

	RC PROGRAMS WC- ARTS 30.4470.RC-6100.36	RC PROGRAMS WC- GENERAL INTEREST 30.4470.RC-6100.42	RC PROGRAMS WC- HEALTH 30.4470.RC-6100.43	RC PROGRAMS WC- SPORTS 30.4470.RC-6100.32
September 2019	\$ 4,895.71	\$ 7,500.94	\$ 10,298.26	\$ 2754.37
September 2018	\$ 8,081.85	\$ 10,299.07	\$ 10,723.16	\$ 3,040.37
<b>CHANGE</b>	<b>-\$ 3,186.14</b>	<b>-\$2,798.13</b>	<b>-\$424.90</b>	<b>-\$286.00</b>
<b>% VARIANCE</b>	-32%	-27%	-4%	-3%
	<b>TOTAL</b>			
September 2019	<b>\$ 25,449.28</b>			

September 2018	\$ 32,144.45
<b>\$ VARIANCE</b>	<b>\$ -6,695.17</b>

**Feel good stories**

**Senior volunteer increased**

**Kitchen volunteers back in action and loving the kitchen. Numerous volunteer applications are coming in and the kitchen team is working hard to provide orientation and training for their valuable and meaningful work.**

**Caregiver with clients in her home came in and was provided a tour of the facility. When she was shown the change room she burst into tears and said, “Things are changing! My family finally gets to be part of the community.”**

**A woman in her late 50's in a wheelchair expressed excitement about being able to access the pool and new fitness area without a lift.**

**Kitchen attendance is increasing steadily. Average daily sales in the Kitchen in October are \$250 per day, an increase of approximately \$50 daily. (NOTE: Not able to access RC stats in AN as there is no longer the option for RC Kitchen)**

**A patron came in for the first time and during the tour she commented on the accessible fitness equipment and multitude of social opportunities. So excited about Bingo.**

**Flu shots stats: Almost 200 free flu shots were provided to residents on Oct 16/17.**

**Seniors socials & Christmas luncheon registrations have maxed out and additional spots have been added to accommodate community need.**

**Locations of fitness programming (Total Fitness and Zumba) have been relocated to concession landing to accommodate the high numbers.**

## Calendar of Events - 2020

<b>Date</b>	<b>Event</b>
January 23, 2020	Robbie Burns' Lunch
January 30, 2020	Seniors' Social Celebration
February 14, 2020	Valentines' Day Lunch (Perfect Pairings Theme)
February 28, 2020	Seniors' Social Celebration
March 12, 2020	St. Patrick's Day Lunch
March 26, 2020	Seniors' Social Celebration
April 30, 2020	Seniors' Social Celebration
June 1 – 6, 2020	Seniors' Week
June 28, 2020	Seniors' Social Celebration
July 30, 2020	Wilson BBQ
September 24, 2020	Seniors' Social Celebration
October 8, 2020	Thanksgiving Lunch
November 25, 2020	Seniors' Social Celebration
December 17, 2020	Christmas Lunch

Lunch Events begin at noon.

Social Celebrations begin at 2:00 p.m.

Ian Follis and Lynn McKenzie attended the stakeholder meeting September 25, 2019 which was poorly represented by stakeholders as only 7 of us attended. Our short tour was of the new pool, exercise areas, new washrooms on the second floor and a small activity room also on the second level. The washrooms, which will service the second floor activity areas, should be open shortly, followed by the pool and exercise area in November or December.

Ventana reported that destruction of the remaining parts of the centre has commenced, and by mid-November the arena and remainder of the old Wilson Centre will be gone. The end of November should see destruction of the old library. There will be some construction noise (breaking up concrete, etc.).

Ventana also reported that, in the new year, there will be about four months of excavating and pile driving, with resultant noise similar to that of Phase I. No damage to the already constructed portion of the centre is anticipated. They also advised construction is expected to continue on schedule to completion.

Lori Bowie reported that there have been 120 more seniors have joined the centre since the opening to date. She also gave an update on the referee dressing room issue (presently an Atco trailer unit) which will be removed by month end as a dry dressing room (no showers) has been built in the skating lobby area. This solution had been accepted by the referees and hockey groups. She also reviewed parking issue, the need to control children acting up in public areas and some other problems.

While Lori Bowie had mentioned we would be asked for input on problems to date and she had a blank sheet on the wall for this, we never got to doing this before she ended the meeting. The usual Q&A segment was not held. We'll have to email her, use one of the two suggestion boxes in the PCCC, or tell staff our issues.

Ian Follis