

THE WILSON CENTRE SENIORS' ADVISORY BOARD
MONTHLY MEETING
SEPTEMBER 11, 2019
THE COMMUNITY ROOM, THE GATHERING PLACE
10:30 A.M.

MEMBERS PRESENT:

Joan Gould, Gwendoline Turpin, Douglas Taylor, Jerine Jago, Teresa Foreman, Ann Pratt, Juanita Franco, Roland Mitchell, Ian Follis, Lymm McKenzie, Ruth Wilson

STAFF:

Yvonne Comfort, Chris Eastman

GUEST:

Julie Deroff

CALL TO ORDER:

The meeting was called to order by Acting President, Joan Gould at 10:28 a.m.

APPROVAL OF AGENDA:

Motion to approve agenda for September 11 made by Gwendoline Turpin. Seconded by Lynn McKenzie. Motion carried.

APPROVAL OF JUNE 12 MINUTES:

Motion to approve minutes of June 12 meeting made by Juanita Franco. Seconded by Douglas Taylor. Motion carried.

GUEST SPEAKER:

Julie Deroff presented "Information on a Volunteer Senior Driving Program." The aim being to promote socialisation, increase access to Port Coquitlam facilities and promote independence at an affordable cost for seniors.

STAFF REPORT:

Yvonne Comfort spoke for a short while on the new recreation facility and the many problems and adjustments as the building progresses. A short discussion followed.

Chris Eastman presented a written report, within the minutes. Motion to approve the staff report by Gwendoline Turpin. Seconded by Douglas Taylor. Motion carried.

CORRESPONDENCE:

A letter sent on behalf of the Board of Directors of The Wilson Centre Seniors' Advisory Association to thank the Rotary Club of Port Coquitlam for their donation of \$1,500.00 for the Seniors' brunch dated July 2, 2019 was filed.

TREASURER'S REPORT:

No report this month. A Consolidated Financial Statement for the year ending June 30, 2019 was received from F.K. Chan.

BUSINESS ARISING:

Proposed dates for the **Seniors' Social Celebration** was presented but will have to be assessed and approved by Carmel Lepine and Chris Eastman.

Farmers' Market: We will continue to man a booth until the end of September. There are some outstanding, "Free year memberships to Wilson Centre" yet to be picked up. (Ten were given out in total.) Board members to "man the table":

September 19: Roland Mitchell and Lynn McKenzie

September 26: Joan Gould and Douglas Taylor

Marion Bernie's bench has gone, due to age. The plaque is in safe keeping and will be placed on a new bench when the grounds are done around the new community centre.

The two Honour Boards are in storage at this time and will be placed in the appropriate area in the new facility in the future.

Advisory Board safe will be found or replaced in an appropriate area in the new facility.

A new craft case is being looked into at this time.

AGM October 16, 2019: To be held in the Wilson Lounge of PCCC at 10:30 a.m. Coffee and cookies to be provided by the city.

New candidates needed for President, Vice President and Treasurer of the Board.

Juanita Franco and Lynn McKenzie Will run for the board again.

We will have to canvas for new members on the Board.

Teresa Foreman will create a "blurb" to advertise this event. It will also be on the front cover of "*What's Up Wilson.*" Posters should go up 30 days prior to the AGM for information to the public. There will also be a table in the Wilson Lounge with information pertinent to the AGM.

"Boomers and Beyond Community Resource Fair" September 21, 2019

Health Fair for Aging Well in Your Community. To be held at the Gathering Place and Leigh Square from 10:00 a.m. — 2:00 p.m. The Board will have a display table there manned by Joan Gould and Gwendoline Turpin (Lynn McKenzie, Ann Pratt).

NEW BUSINESS:

The Board will begin meeting in the Boardroom of the PCCC October 9, 2019.

ADJOURNMENT:

The meeting adjourned at 12:10 p.m.

NEXT MEETING:

Next meeting October 9, 2019 at 10:30 a.m. in the Boardroom at the PCCC.

ATTACHMENTS:

Staff report.

City of Port Coquitlam - Report to the Wilson Centre Seniors' Advisory Association – September 11, 2019

Presented by Chris Eastman, Recreation Program Coordinator – Adult Services, Access and Inclusion and Food Services

City Updates

1. The open house on August 27 saw an estimated 4000 people in attendance.
2. Staff are working hard to support adult programming during this transition to ensure that our seniors have numerous options to participate in recreation. If you have feedback, questions or concerns, please feel free to contact myself or Carmel at any time.
3. The Wilson Centre kitchen will be fully open shortly. We are expecting an additional shipment of kitchen supplies and once we have opportunity to unpack wash and place these items we will begin connecting with the volunteers to start up lunch service again. We are also looking at the opportunity to develop a breakfast club which would provide social recreation options as well as a healthy and an inexpensive morning meal.
4. Program locations are going to vary over the next little while as additional rooms and space is opened up. We are searching for additional programming options to reduce the number of people being turned away for Total Fitness and other popular programs.
5. It is anticipated that the swimming pool and fitness area will be open in January 2020. It is a leisure pool, 4 feet deep at its maximum, and warmer than a competitive pool. It has beach access, that is there are no stairs or ladders required to enter or exit. The facility also has a large hot tub and a lazy river which will be good for rehabilitation.
6. Currently there are two disabled parking stalls close to the arena entrance. I am working with management to develop two additional disabled parking stalls that will be in effect from 6 AM to 4 PM. This will allow the arena users additional spots when our senior programs have completed and that demographic is not on-site. I'm also attempting to obtain two additional spots that will be closer to the library. For these additional two spots I am working with the management team on wording as there is a desire to have options for expectant mothers, and families with very small children as well as people living with disabilities.
7. I do not have an update on teardown of the library. Once completed there is potential for plans to create additional parking options, as well as a HandyDart drop off. This will bring it closer to the main entrance and the ramp to that entrance will be at a shallower grade making it more accessible. The reason accessible parking spots were not placed close to the entrance is because the ramp is too steep to consider it accessible.
8. The need for additional signage has been put forward and as soon as we get confirmation of signs going up, I will inform the board. Requests for signs on the fence by the library, as well as at the arena entrance and the entrance from Mary Hill. Verbiage needs to be confirmed but the timing on both will be 6am-4pm for special use. Similar to the previous signs in the Rec Complex.
9. The Boardroom has been booked through December for the Advisory Board.
10. The City Calendar will be populated shortly and once the dates are finalized for the Birthday Parties/Tea we will share them. The event would be held in the Lounge.
11. We are still awaiting delivery of numerous items and equipment to populate and support the senior's programs. If there are things you think we may not have thought of please let us know.
12. Flu Shots are being planned for October 17th. Seniors will obtain a free shot as will people who work with the public. Mail outs continue to be sent to those who signed up to receive construction updates.

Wilson Centre Statistic Comparison | August 2018 & 2019)

Summary: New membership sales and renewals are much higher than 2018 due to the brand-new facility, as well as the reintroduction of some Seniors' Programming that was put on hold until after the Grand Opening of Phase 1. Drop in programs started Sept. 9 and registered programs start Sept. 16. This caused revenue to reduce. Drop-in numbers are lower due to shortened programming with the move approaching, as well as discontent with changes from the Rec Complex to the Community Centre. Staff have been fielding numerous daily questions about memberships and the perks it brings.

City of Port Coquitlam - Report to the Wilson Centre Seniors' Advisory Association – September 11, 2019

Concession and Kitchen Sales

| | | |
|--------------------------|--------|-----------------------|
| CONCESSION - August 2019 | NA | KITCHEN - August 2019 |
| CONCESSION - August 2018 | NA | KITCHEN - August 2018 |
| PY Variance | \$0.00 | PY Variance |

1. Wilson Centre | Drop-In Programs

| MONTH | NUMBER OF PARTICIPANTS | |
|---------------|------------------------|-------------|
| August 2019 | 1006 | |
| August 2018 | 1707 | |
| CHANGE | | -41% |

***NOTE:**

2. Wilson Centre | Registered Programs

| MONTH | ENROLLMENT-RESIDENT | ENROLLMENT-NON-RESIDENT | DROP-INS | TOTAL NUMBER OF PARTICIPANT |
|---------------|---------------------|-------------------------|----------|-----------------------------|
| August 2019 | 81 | 22 | 0 | 103 |
| August 2018 | 64 | 10 | 0 | 74 |
| CHANGE | | | | 39% |

***NOTE:**

3. Wilson Centre | Membership Sales

| MONTH | MEMBERSHIPS-NEW | MEMBERSHIPS (\$) - NEW | MEMBERSHIP-RENEWAL | MEMBERSHIP (\$) - RENEWAL |
|-----------------|----------------------|-----------------------------|--------------------|---------------------------|
| August 2019 | 83 | \$ 1,556.25 | 16 | \$ 300.00 |
| August 2018 | 52 | \$ 956.26 | 7 | \$ 131.25 |
| CHANGE | | \$599.99 | | |
| % CHANGE | | 63% | | |
| | MEMBERSHIP-CANCELLED | MEMBERSHIP (\$) - CANCELLED | MEMBERSHIP-TOTAL | MEMBERSHIP (\$) - TOTAL |
| August 2019 | 1 | \$18.75 | 98 | \$ 1,875.00 |
| August 2018 | 3 | (37.50) | 56 | \$1,050.01 |
| CHANGE | | | | \$ 824.99 |
| % CHANGE | | | | 79% |

***NOTE:**

4. Wilson Centre | Registered Programs- Revenue - Summer 2018 & 2019 (August)

| | RC PROGRAMS WC-ARTS 30.4470.RC-6100.36 | RC PROGRAMS WC-GENERAL INTEREST 30.4470.RC-6100.42 | RC PROGRAMS WC-HEALTH 30.4470.RC-6100.43 | RC PROGRAMS WC-SPORTS 30.4470.RC-6100.32 |
|-----------------|---|---|---|---|
| August 2019 | N/A | \$ 11.00 | \$ 1,186.35 | \$ N/A |
| August 2018 | \$ 526.17 | \$ 1440.23 | \$ 3060.85 | \$ 1326.69 |
| CHANGE | \$ 526.17 | \$ 1,429.23 | \$ 1,874.50 | \$ 1,326.69 |
| % CHANGE | -100% | -99% | -61% | -100% |
| | TOTAL | | | |
| August 2019 | \$ 1,197.35 | | | |
| August 2018 | \$ 6,353.94 | | | |
| CHANGE | \$ 5,156.59 | | | |
| % CHANGE | -81% | | | |