

**THE WILSON CENTRE SENIORS' ADVISORY BOARD  
MONTHLY MEETING  
OCTOBER 3, 2018  
THE COMMUNITY ROOM, THE GATHERING PLACE  
10:30 A.M.**

**Members Present:**

Joan Gould, Roland Mitchell, Juanita Franco, Ann Pratt, Karen Dobson, Laion Lee, Ruth Wilson, Lynn MacKenzie, Teresa Foreman

**Staff:**

Chris Eastman

**Call to Order:**

Meeting called to order at 10:31 a.m. by Treasurer, Roland Mitchell (Joan Gould has laryngitis and has asked Roland to chair the meeting). Juanita Franco, "moved the agenda for the meeting be approved with the addition of Survivor 101 under New Business." Seconded by Teresa Foreman. Motion carried.

**Approval of Minutes:**

Approval of Minutes of the September meeting moved by Juanita Franco, seconded by Karen Dobson. Motion carried.

**Staff Report: (Attached)**

Presented by Chris Eastman. Staff report moved approved by Juanita Franco, seconded by Karen Dobson. Motion carried.

No correspondence.

**Treasurer's Report:**

Approval of the July/August actual and budget and August year-to-date by Roland Mitchell, seconded by Juanita Franco. Motion carried. September actual/budget presented for Board approval.

1. Approval for financial statements moved by Roland Mitchell, seconded by Juanita Franco. Motion carried.
2. Recommend to members at AGM approval of F.K. Chan as external accountant moved by Roland Mitchell, seconded by Juanita Franco. Motion carried.
3. Societies Act Transition.

**Business Arising:**

AGM – Ann Pratt and Juanita Franco will man a table with a list of the current members of the Wilson Centre to establish a quorum.

Joan Gould will be in charge of getting members attending to write their questions, to be presented to Yvonne Comfort later in the meeting.

Chris Eastman will be in charge of a list for any member who would like to get their AGM information via email.

Paper information, i.e. Agenda, Financial Statements and Constitution and Bylaw changes will be available in limited quantity as well for members, at the table.

Program set up for the AGM Business.

**New Business:**

Roland Mitchell moved that a wreath be purchased by the Board to be placed at the cenotaph on Remembrance Day. Seconded by Ann Pratt. Motion carried.

Lynn MacKenzie volunteered to be the Board Representative to place the wreath.

Survivor 101 is a presentation by Metro Vancouver and Vantage at the Outlet on October 13, 2018 from 10:00 —13:00. The cost is \$20.00 per person. Lynn MacKenzie, Joan Gould and Roland Mitchell will be attending.

Lynn MacKenzie will assist Ruth Wilson with the 50/50 sales at the Thanksgiving Lunch at the Centre October 4, 2018.

**Meeting Adjournment:**

Meeting moved adjourned at 11:54 by Ruth Wilson, Seconded by Teresa Foreman. Motion carried.

**Next Meeting:**

AGM, Wednesday October 10, 2018 at Wilson Centre West Lounge at 12:00 p.m.

Next monthly Board meeting will be Wednesday, November 14, 2018 at the Community Room at the Gathering Place at 10:30 a.m.

Attachment:

City of Port Coquitlam—Report to Wilson Centre Seniors' Advisory Association—October 3, 2018

## City of Port Coquitlam—Report to Wilson Centre Seniors' Advisory Association—October 3, 2018

Presented by Chris Eastman Time-stated Recreation Program Coordinator — Adult, Access, and Volunteers

### City Staffing Updates

Carmel Lepine has been awarded the permanent full-time Program Assistant position with Adult Services. She is working with Winnie Lai to assist in developing the Access component of programming. This includes subsidies, outreach, and expanding and determining exactly what the term access entails. We would love to obtain the Board's thoughts on their definition of Access so that we can include their thoughts and ideas

### Special Events and Programs

The Breakfast with Santa program will take place on Saturday, December 15. The doors will open at 9:00 a.m. and breakfast will be served at 9:30 a.m. The Arts and Culture Department and Children Services will be onsite to provide support for kid-friendly activities including a cookie making station and art. Up to five Rotary members will be present to assist in supporting and serving and connecting with the community. Kelly Taylor has worked hard to obtain gifts for all participants. Austin Gourmet will be providing the breakfast. The event is sold out with about four people on the waitlist.

The Turkey Luncheon will be held on Thursday, December 20. It is currently sold out with approximately 30 people on the waitlist. As in previous years all registrants will be called to confirm attendance. For those that are not able to attend, callouts for people on the waitlist will follow.

In attendance for the Turkey Luncheon will be Mayor Brad West, Councillor Laura de Pont, Councillor Darryl Penner and Councillor Dean Washington. Councillor Steve Darling is unsure if he will be able to participate at this time. The municipal delegates will once again be serving tea and coffee, as well as food to program registrants. MLA Ron MacKinnon will be attending the event as well, accompanied by his wife Chris.

As in previous years there will be a plethora of door prizes to give away, but the centrepieces are not to be taken as they will be used for the city's Friday, December 21, employee luncheon.

### Program and Facility Updates

(Please see the new Recreation Complex handout.)

- The new facility is scheduled to open components of the first phase in the fall of 2019. This phase includes the library, two ice sheets, fitness area, leisure pool, games room, lounge, kitchen and multipurpose rooms.
- Construction will continue on the second phase which includes a third ice sheet, gym, childminding area, large multipurpose room, underground parking and the outdoor plaza, scheduled to be completed at the end of 2021.
- With 205,000 square feet of space for recreation and leisure there will be something for everyone.

### Membership Stats

November 2017 = 994	November 2018 = 746	Down by 25%
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### Concession Stats

November 2017 = \$3,308	November 2018 = \$5,259	Up by 42%
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### Registered Stats

November 2017 = 119	November 2018 = 122	Up by 3%
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### Drop-in Stats

November 2-17 = 2991	November 2018 = 1652	Down by 55%
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