

THE WILSON CENTRE SENIORS' ADVISORY BOARD

MONTHLY MEETING

MAY 8, 2019

THE COMMUNITY ROOM, THE GATHERING PLACE

10:30 A.M.

Members Present:

Joan Gould, Teresa Foreman, Juanita Franco, Laion Lee, Roland Mitchell, Douglas Taylor, Ian Follis, Gwendoline Turpin, Jerine Jago, Ann Pratt, Karen Dobson

Staff:

Chris Eastman

Call to Order:

Meeting called to order at 10:30 a.m.

Approval of Agenda:

Motion to approve agenda for the May 8 meeting made by Ian Follis. Seconded by Doug Taylor. Motion carried.

Approval of April 2019 Minutes:

Karen Dobson motioned approval of the minutes of the April 10, 2019 meeting. Seconded by Juanita Franco. Motion Carried

Staff Report: (Attached)

Given by Chris Eastman. Motion to approve the staff report made by Roland Mitchell. Seconded by Gwendoline Turpin. Motion Carried.

Correspondence:

None.

Treasurer's Report:

Motion to approve the March actual vs budget report made by Roland Mitchell. Seconded by Ian Follis. Motion carried.

April actual vs. budget presented for Board perusal

Operating budget for the year ending June 30, 2020 presented for Board perusal.

Business Arising:

Farmers' Market – A motion made by Roland Mitchell, "That the Board spend up to \$1,000.00 for three seniors from Port Coquitlam to receive Market food coupons." Seconded by Gwendoline. Motion carried.

Board members were asked to sign up to “man” our display table each week at the Port Coquitlam Farmers’ Market.

Farmers’ Market – Ann Pratt

The Board of the PCFM met last week. The new manager, Ellen Fowler was on hand. The market is looking for additional parking space, especially for vendors. The market will have its opening on June 6, 2019 and will run every Thursday until October 10, 2019. I have requested a table and two chairs and a tent for the artificial turn area south of the Gathering Place. I have told Ellen that we will be there each Thursday. I haven’t had this request answered at yet. They are looking into getting a Drug Overdose Kit. They will be using the “Lost Child Procedure” as used by the City. They have a First Aid person on site. Joan Gould, Amanda (from the city) and myself will attend an orientation in Surrey of May 14, 2019

Web site – A motion by Gwendoline Turpin “To pay Stephanie Mitchell up to \$100.00 to register the new domain, portcoquitlamseniors.com” Seconded by Douglas Taylor. Motion carried.

Gwendoline Turpin will ask Stephanie Mitchell to set up the new domain and hold off on any other changes/progress. A committee to review the content and appearance of the website will consist of Joan Gould, Gwendoline Turpin, Douglas Taylor, Karen Dobson, Roland Mitchell and Chris Eastman.

May Day – Joan Gould and Ian Follis attended the May Day opening. Four (4) twenty-five dollar (\$25.00) gift certificates were presented on behalf of the Board to the Royal Party.

Works Yard – May 25 from 10:00 a.m. to 14:00 at 1737 Broadway Street., The Board will have a table and display there. Ann Pratt, Teresa, and Joan Gould have volunteered for this event.

New Business:

Health Fair – A Health Fair sponsored/organized by Dale Gould, physiotherapist is proposed for the end of September or early October. This would be held in Leigh Square and the Gathering Place. Chris Eastman will keep the Board informed.

Around the Table:

Teresa Foreman inquired if it would be possible for the Board to have a tour of the new recreation building. Chris Eastman suggested an email from Joan Gould to Lori Bowie and a cc to him inquiring into this.

Teresa Foreman made a motion that, “{The Board pay for a quarter page ad in the local newspaper for advertising the June 8, 2019 Silver Chords Choir Concert.” Seconded by Juanita Franco. Motion carried. Chris Eastman will look into the cost and placing of the ad.

Adjournment:

Meeting adjourned at 11:55 a.m.

Next Meeting:

Next meeting will be June 13, 2019 at 10:30 in the Community Room of the Gathering Place.

Attachments:

Staff Report

City of Port Coquitlam - Report to the Wilson Centre Seniors' Advisory Association –May 8, 2019

Presented by Chris Eastman, Time-stated Recreation Program Coordinator – Adult, Access and Inclusion, and Food Services

City Updates

- Russ Homenick has passed away and will be cremated with his pool cue. A card has been sent to his family by city staff. We are looking at providing a plaque on one of the snooker tables or the cue holders with his name. Staff are in contact with his daughter to get information on this.

Special Events and Programs

- 1.) April's Birthday Party/Tea saw 46 people in attendance.
- 2.) June's Hawaiian Cruise theme will have up to 80 spots and a dance floor will be included in the floor plan. Bring your Hawaiian shirt and register early. Due to food purchases maximum numbers should not be capped at 80.
- 3.) May Day ceremonies and parade are underway. The opening, though smaller than in previous years, was a success.

Program and Facility Updates

- Mail outs have started for those signed up to receive construction updates.
- Fitness programming will be headed by Shelly Alford starting after summer. The Adult area will still have all other programs and the regular contractors will be used.
- We are working hard to ensure that core programming is still available over the summer. This means some activities have been moved to Hyde Creek or Leigh Square and may have a slight change in time.
- Additional parking signs have been placed behind the Rec Complex rinks to prevent illegal parking and to ensure fire safety access.
- Highest financial losses were seen in the arts programming: 2018 = \$14,704 & 2019 = \$9080

Membership Stats

Membership Active Membership Totals = 880 Active passes	April 2018 = 62 purchased memberships April 2019 = 55 people purchased memberships
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Kitchen and Concession Stats

WC KITCHEN April 2018 = \$ 3087.75 April 2019= \$4770.00	+ \$1682.25 in 2019	CONCESSION April 2018 = \$8694.85 April 2019 = \$3185.50	Down \$5509.35
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Registered Stats

April 2018 = 554	April 2019 = 272	Down by 282
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Drop -in Stats

April 2018 = 1299	April 2019 = 1390	Up by 91
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