

THE WILSON CENTRE SENIORS' ADVISORY BOARD

MONTHLY MEETING

FEBRUARY 20, 2019

THE COMMUNITY ROOM, THE GATHERING PLACE

10:30 A.M.

Members Present:

Joan Gould, Teresa Foreman, Laion Lee, Roland Mitchell, Douglas Taylor, Ann Pratt, Ruth Wilson, Karen Dobson, Lynn MacKenzie

Staff:

Chris Eastman

Call to Order:

Meeting Called to order by Acting President, Joan Gould at 10:30 a.m. in the Community Room, The Gathering Place.

Approval of Agenda:

Doug Taylor moved approval of the agenda for the February 20 meeting. Seconded by Karen Dobson. Motion carried.

Approval of January 2019 Minutes:

Roland Mitchell moved approval of the minutes of the January 9 meeting. Seconded by Douglas Taylor. Motion carried.

Staff Report: (Attached)

Presented by Chris Eastman. Motion to approve staff report by Teresa Foreman. Seconded by Lynn MacKenzie. Motion carried.

Correspondence:

Thank you card received from Lilian Orr.
"Thank you for your support" letters send to Lil Cumberbirch and Joan Gould by Roland Mitchell.
Correspondence filed.

Treasurer's Report:

Treasurer Roland Mitchell presented the January 31, 2019 actual vs. budget report for Board perusal.

Roland Mitchell moved approval of November 1 – December 31, 2018 actual vs. budget statements. Seconded by Ann Pratt. Motion carried.

Board Costco membership has not been renewed.

Business Arising:

New Committees. (Attached.)

Board members should be prepared to state their preferences as to what committee(s) they would like to participate with at the March meeting. Joan Gould will send out an email reminder to the Board members in this regard.

Transit stations, Coffee News were brought up as areas to use for advertising the Board and activities.

Accounting system: Lynn MacKenzie made a motion "That the Board look into an accounting system on-line in the area of \$600.00/year. Seconded by Roland Mitchell. Motion Carried. Roland Mitchell will look into this.

Web site for the Board: Stephanie Mitchell, former IT person at SFU, will be approached by Ann Pratt and Teresa Foreman to see if she is interested in setting this up and how much it would cost the Board. Chris Eastman also suggested J.J. Johnson as a person of interest. (He has set up pocoyouth.com.) His phone number is 604-842-9862.

New Business:

The Board will be participating in the Public Works Yard at the end of May. Doug, Karen, Joan and Ann are interested in participating in this activity.

May Day: Gift for the Royal Party. Joan Gould made a motion, "That the Board spend up to \$200.00 on Visa or MasterCard gift cards for the Royal Party." Motion carried.

Board participation in the May Day parade. Board Members should be prepared at the next meeting to discuss interest in the parade and the manner of participation. Lynn MacKenzie will approach Dean Washington (involved in the Car Show) about obtaining some convertibles for the Board to ride in the parade.

Around the Table:

Joan Gould read out a letter from Royce Shook, member of the Mayor's Round Table for Port Coquitlam, asking for thoughts, concerns, kudos or suggestions that he could take to the table.

Lynn MacKenzie will be attending the Stakeholders meeting this evening.

Silver Chords Choir donated \$560.00 to the Variety Club.

Need to nominate a Volunteer of the Year for the Wilson Centre's Volunteer Week.

Adjournment:

The meeting adjourned at 11:45 a.m.

Next Meeting:

Next meeting will be March 13 at 10:30 in the Community Room of the Gathering Place.

Attachments:

- Staff Report
- New Activities
- Stakeholder Report
- Secretary Report

City of Port Coquitlam - Report to the Wilson Centre Seniors' Advisory Association –February, 2019

Presented by Chris Eastman, Time-stated Recreation Program Coordinator – Adult, Access and Inclusion, and Food Services

City Staffing Updates

- Cheryl Broughton has received the time stated Access and Inclusion Program Assistant for Winnie Lai.
- Kelly Taylor has accepted a position with the Customer Service Team in a time stated position through March of 2020. A posting has gone out to HR to seek qualified candidates. Please sign the card.

Special Events and Programs

- 1.) February Birthday Party saw 51 people in attendance.
- 2.) Would the Board like to vote on whether to continue the monthly birthday party celebrations or revert to the every other month as previously scheduled?

Program and Facility Updates

- There will be sporadic changes to the parking facilities from this point on. I am working on obtaining permission and guidance to support a discussion on working with the seniors to brainstorm ideas and work together to lessen the parking disruptions.
- We are working through some reorganization of existing seniors' programs and will update as soon as things are confirmed.
- Disabled parking signs have been placed around the Rec Complex to easily identify stalls set aside for those living with disabilities.
- Parking signage has been adjusted outside the library to accommodate those living with disabilities.

Membership Stats

Membership Active Membership Totals 2018= 904 sales	February 2018 = 104 purchased or renewed memberships
Membership Active Membership Totals 2019= 714 sales Down by 23%	February 2019 = 96 people purchased or renewed memberships Up by 8%

Concession Stats

February 2018 = \$ 2444.80	February 2019 = \$4439.25	Up by: 43 %
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Registered Stats

February 2018 =105	February 2019 = 116	Up by: 13 %
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Drop In Stats

February 2018 = 1387	February 2019 = 1205	Down by: 14%
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NEW ACTIVITIES

All Board members will be assigned to one Activity but may be asked to participate with others. One member only will report on activity in their area in writing. This will be presented to the Board at each meeting then given to the Secretary to be included in the minutes. Board members are encouraged to attend as many Wilson Seniors' social events as possible.

Ways and Means

- Assist in coordinating all fund-raising events authorized by the Board.
- Responsible for the Display Case and may solicit items to be donated to the case.
- Keep a weekly paper trail of incoming/outgoing items.
- Participate in seeking other sources of funding

Communications

- Send out welcome letters to all new members, with the assistance of the Office Staff, advising them of the free afternoon tea
- Call to remind new members about the afternoon tea and other information regarding benefits of membership in Wilson Seniors.
- Research and obtain relevant pamphlets/information on topics of interest to seniors.
- Provide assistance to new members when needed and when possible.
- Coordinate with City Staff and utilize media (such as Tri-City News, Poco Today, What's On! Port Coquitlam) to communicate effectively with members and the public regarding events, membership, etc.

Parking, Shuttle Access

- Work with the City to maintain and create parking as well as accessibility to the centre during construction.
- Work with the City on leasing/buying a shuttle bus for seniors with pickup points where parking is available. Availability when seniors' activities are scheduled at the Recreation Complex.

Events

- Coordinate with recreation staff on events (luncheons, afternoon socials, etc.)
- Arrange representation of Wilson Seniors by way of events such as the Farmers' Market. Canada Day, etc.
- Arrange with City Staff for participation in the May Day Parade and also arrange for member participation either on a vehicle or otherwise.
- Participate in seeking other ideas to celebrate and/or inform Poco seniors.

Programs

- Work with recreation staff to suggest revisions to existing programs, possible new programs, elimination of programs that are no longer relevant or are redundant.
- Bring any accomplishments/concerns to the attention of the Staff and to the Board.
- Encourage donations to the Wilson Seniors' showcase for sale.

Stakeholders

- Serve on City's Stakeholder Committee as a Wilson Seniors' representative, conveying its wishes and requirements in the recreation complex under construction from 2017 to completion.
- Advocate for Wilson Centre Seniors' Advisory Association with the Stakeholders group

STAKEHOLDER GROUP

- Construction continues, the resultant parking problems increase, and I understand we will be receiving a comprehensive update at our next Stakeholder meeting which will be held at the Rec. Centre on Wednesday, February 27th.
- Lori Bowie met with the billiard group in the billiard room on Friday, January 25, and several members of our Board attended. The billiard members were told they will get two tables instead of their current four and must share space in the gamers room. The billiard members were not happy and passionately put forward their response to this decision. They made it clear this is not acceptable.
- It continues to be our belief that only a designated seniors' centre within the new complex (albeit it can be shared after hours as it was at Wilson Centre), or alternatively a separate purpose seniors' centre of created from an existing building converted to such (i.e. The Terry Fox Library building), will meet the requirements of our membership. Poco Seniors are being short-changed by having Wilson Centre taken away and being given reduced space and amenities in the new complex. It is very hard to enthusiastically support the new complex when we see what the City is doing to us. By the way, we revisited Dogwood and Glen Pines last week, both of which were very busy, warming and welcoming. Evidently our neighbour Coquitlam is fully supportive of its seniors.
- We will have a further report at our March 13 Board meeting.

Submitted by Ian Follis

SECRETARY'S REPORT

Thank you to Doug, Ian and Joan for helping to take down and store the Board Christmas tree. It will reside in my basement until next Christmas.

Birthday/new members' party on January 31 was a big success with the always entertaining, Old Friends. Thanks to the staff and the volunteers who set the tables and do the serving. Couldn't manage without you.

Thank you to Lynn and Ruth for doing the 50/50.

Thank you to Teresa for the craft sales at the party. Brought in \$45.00.

Thank you to Anne Huntley for her donations to the craft cupboard.

Classic Rewind: guitar, keyboard and singing, will be the entertainment for the February 28 party.

Stephanie Mitchell on piano and a musical bingo will be the entertainment for March 28 and April 26. We will be entertained by the Wilson Centre Band.

Submitted by Ann Pratt.