

THE WILSON CENTRE SENIORS' ADVISORY BOARD

MONTHLY MEETING

APRIL 10, 2019

THE COMMUNITY ROOM, THE GATHERING PLACE

10:30 A.M.

Members Present:

Joan Gould, Teresa Foreman, Juanita Franco, Laion Lee, Roland Mitchell, Douglas Taylor, Ian Follis, Gwendoline Turpin, Jerine Jago, Ann Pratt, Karen Dobson, Lynn MacKenzie

Staff:

Chris Eastman, Lori Bowie, Yvonne Comfort

Call to Order:

Meeting called to order by Acting President, Joan Gould at 10:365 a.m.

Approval of Agenda:

Motion to approve the amended agenda made by Juanita Franco. Seconded by Douglas Taylor.
Motion carried.

Approval of March 2019 Minutes:

Motion to approve the minutes of the March 13 meeting made by Roland Mitchell. Seconded by Douglas Taylor. Motion carried.

Staff Report:

Given by Chris Eastman. Motion to approve the staff report made by Gwendoline Turpin.
Seconded by Ian Follis. Motion carried.

Communications: (Ann Pratt)

We had 20 new members in March.

New member letters were sent out on April 4th. I have followed up with a phone call. Many thanks to Joan Gould for covering for me when I was unable to do my job.

Anne Huntley is at Laurel Place in Surrey getting rehab. She has her cell phone so members can give her a call.

Correspondence:

Get well cards sent to David Lee and Anne Huntley

Treasurer's Report:

February actual vs. budget report moved approved by Roland Mitchell. Seconded by Gwendoline Turpin. Motion carried.

March actual vs budget presented for Board perusal

Business Arising:

Accounting system for the Board. This will be a summer project for Roland Mitchell, A more appropriate time.

Farmers' Market – New Port Coquitlam Farmers' Market manager, Ellen Fowler. Twenty-dollar (20:00) registration cheque has been sent in but not cashed. No notification as to when there will be a Board meeting.

Website for the Board. Gwendoline Turpin. A vote was held, and it was decided that the website name would be "portcoquitlamseniors.com." A motion was made by Teresa Foreman and seconded by Jerine Jago that, "The Board spend up to \$400.00 to establish and maintain the website for one year." Motion carried.

New Business:

Yvonne Comfort and Lori Bowie presented a question and answer period plus a You Tube video of the progress of the new recreation facility being built in Port Coquitlam. Summer programmes may be moved to different areas, trying to maintain minimal disruptions.

Timeline:

- April – Furniture, fixtures and ice making
- June – staff training
- July – Delivery of F.F.&E.
- August – Tours of new facility (1AB)
- Early September – phase 1AB opening
- Later in Fall 2019 – Pool and fitness opening.

Adjournment:

Meeting adjourned at 12:10 p.m.

Next Meeting:

Next meeting will be May 8, 2019 at 10:30 in the Community Room of the Gathering Place.

Attachment:

Staff Report

City of Port Coquitlam - Report to the Wilson Centre Seniors' Advisory Association –April 2019

Presented by Chris Eastman, Time-stated Recreation Program Coordinator – Adult, Access and Inclusion, and Food Services

City Updates

- Russ Homenick has passed away and will be cremated with his pool cue. A card has been sent to his family by city staff. We are looking at providing a plaque on one of the snooker tables or the cue holders with his name. Staff are in contact with his daughter to get information on this.

Special Events and Programs

- 1.) April's Birthday Party/Tea saw 46 people in attendance.
- 2.) June's Hawaiian Cruise theme will have up to 80 spots and a dance floor will be included in the floor plan. Bring your Hawaiian shirt and register early. Due to food purchases maximum numbers should not be capped at 80.
- 3.) May Day ceremonies and parade are underway. The opening, though smaller than in previous years, was a success.

Program and Facility Updates

- Mail outs have started for those signed up to receive construction updates.
- Fitness programming will be headed by Shelly Alford starting after summer. The Adult area will still have all other programs and the regular contractors will be used.
- We are working hard to ensure that core programming is still available over the summer. This means some activities have been moved to Hyde Creek or Leigh Square and may have a slight change in time.
- Additional parking signs have been placed behind the Rec Complex rinks to prevent illegal parking and to ensure fire safety access.
- Highest financial losses were seen in the arts programming: 2018=\$14,704 & 2019=\$9080

Membership Stats

Membership Active Membership Totals = 880 Active passes	April 2018 = 62 purchased memberships April 2019 = 55 people purchased memberships
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Kitchen and Concession Stats

WC KITCHEN April 2018 = \$ 3087.75 April 2019= \$4770.00	+ \$1682.25 in 2019	CONCESSION April 2018 = \$8694.85 April 2019 = \$3185.50	Down \$5509.35
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Registered Stats

April 2018 = 554	April 2019 = 272	Down by 282
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Drop-in Stats

April 2018 = 1299	April 2019 = 1390	Up by 91
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